



THE KIRK OF THE HILLS CHRISTIAN DAY SCHOOL

12928 Ladue Road, St. Louis, MO, 63141 - 314-434-4349 (office), 314-434-0047 (fax)

AUTHORIZATION FOR RELEASE OF RECORDS

In order to evaluate your student, we must have records from the school he or she last attended. Please fill out the Authorization for Release of Records below and give it directly to the school last attended. We will need records that are as current as possible and year-end records when your student has completed the year. Please remind your school to forward the final transcript to us when it is available.

PLEASE NOTE: This form should be given to the last school attended and not sent to the Kirk Day School.

AUTHORIZATION FOR RELEASE OF RECORDS

Student's Name: _____

I hereby authorize _____
(Name of student's previous school)

(Address City State Zip Code)

to release to: The Kirk of the Hills Christian Day School
12928 Ladue Road
St. Louis, MO 63141

current transcripts (including all health examinations and test scores), as well as the final transcript of complete records.

Thank you for your cooperation in sending current transcripts at your earliest convenience to The Kirk of the Hills Christian Day School.



Signed: _____
(Parent or Guardian)

Address: _____
